

# **Vendor Application**

## **Vendor Application for MakerFestSGU**

- **PLEASE NOTE** that MakerFest is now taking applications for April through November 2023. Applications are due 45 days before the applied MakerFest event. Any applications sent after this deadline will be considered but not guaranteed. Once your application is submitted, you will be contacted within 7-14 business days to let you know if you are approved and will be sent an invoice for payment. Please note: There will be no refunds. If First Friday is canceled for any reason, you will be given an alternate date to compensate for the cancellation. MakerFest has sole discretion to approve or deny your application.
- MakerFest is designed to offer quality, outdoor,entertainment to southern Utah residents and tourists, and to contribute to the economic vitality of businesses of St. George. This monthly event, also aims to support local artists, musicians, crafters and entertainers, and to celebrate the best of southern Utah. The vendor application process is critical to ensuring event quality and integrity through the verification of goods, services, presentations, permits, and insurance coverage. The vendor application process is critical to ensuring event quality and integrity through the verification of goods, services, presentations, permits, and insurance coverage. **PLEASE NOTE: ALL vendors are required by the State of Utah to obtain a Temporary Sales Tax Permit. More information regarding this can be found at <http://tax.utah.gov/sales/specialevents>.**

## **Prices are as follows:**

- **Non-Food Vendors Artist, Crafter, Business, Game Booth, and Makers :\$30 per 10x10 space rental.**
- **Verified Nonprofit Group Vendors: \$20 per 10x10 space rental.**
- **Food Truck/Booth: \$50 per 20x40 space rental (20 percent discount on all booths with 8 or more multiple-month commitment)**
- **Young Entrepreneur (15 years of age or younger): \$15 per 10x10 space rental.**
- **(\*Note: All prices subject to change.)**

The vendor application process begins once your application is submitted and is NOT guaranteed space. An initial review of your application will be completed by St George Streetfest staff to determine the best fit for your goods or services at the event. The documentation you provide will be shared with event management to determine your final approval. Throughout the review process, you will be notified of any additional information or documentation required. Delay in securing this information may result in the denial of your application. Once your application is approved, you will be placed on the Approved Vendor List and contacted with a password and portal to make your payment.

### **• Other Terms and Conditions:**

The business listed on an application will be the only business to occupy a vendor booth. Booth rental is not transferable, and once your rental fee is paid, it is non-refundable. If, for some reason, the event is not held because of an act of nature that the "event inclement weather plan" does not accommodate (tornado, earthquake, fire, flooding, severe lightning), your funds will be credited for a future event. Each event will require a newly-signed vendor contract, unless you have contracted to be a vendor at an ongoing event of the same event name and title. Each month, vendors are assigned a designated vendor space by MakerFest.

### **• Liability Insurance: Please Include a copy of your annual policy with your application.**

If you require insurance for this event, you may be included in the event's umbrella liability policy. Submit a request for insurance endorsement by email to [applications@makerfestsgu.com](mailto:applications@makerfestsgu.com) after you submit this application. The deadline to secure coverage is the 15th of the month prior to the event. For example, for the July 1, 2021 event, submit your request to [applications@makerfestsgu.com](mailto:applications@makerfestsgu.com) on or before June 15, 2021.

# • Vendor Information

- Name

First

Last

- Phone

- Email

- Business Name

- What Type of Product/Food do you Sell?

- Sales Tax Number

- EIN

- Business Address

Street Address

Address Line 2

City

- State ZIP Code

- Month Applying for:

- Event Applying for:

- Food Vendors: We must have your Food Handler's Permit number for you to qualify:

- Food Vendor Permit Number

- Food Vendor Expiration Date

MM/DD/YYYY

- For Tax Purposes: I consider myself:

- A vendor who is selling items at MakerFest

- A vendor who is only providing information and NOT selling any items at MakerFest

- Date of Birth

MM/DD/YYYY

# **1. Social Media & Print Discounts: Our goal is to help you be successful.**

All vendors are encouraged to post to the MakerFest Facebook page to promote participation in the event. Also, tag Instagram MakerFest. Include items or products to be sold, menu items, first Friday specials, etc. Please use the event hash tag:

**MakerFestSGU.**

- **APPLYING VENDOR AGREES, IN CONSIDERATION OF THE GRANTING OF THIS APPLICATION FOR VENDOR PRIVILEGES AT ANY ST. GEORGE CITY or MakerFest -MANAGED SPECIAL EVENT, TO THE FOLLOWING:**
- **I agree to provide sufficient lighting for my booth space, and to be subject to a \$25 safety hazard fine if I fail to comply\***
- **I agree**
- **I agree to cover all power chords used to supply power to my tent with carpet or rubber cover guards, and to a \$25 safety hazard fine if I fail to comply\***
- **I agree**
- **I agree to park in the designated public parking after setup of my vendor space is complete, or to accept a \$25 fine if I fail to comply\*\***
- **I agree**
- **I agree to be set up by 5:00p.m. and will not break down before 9:30p.m. I agree to a \$50 early-breakdown fine if I fail to comply\***
- **I agree**
- **I understand that I must cancel my reservation three weeks prior to an event for which I have purchased vendor space to qualify to receive full credit toward an upcoming MakerFest**
- **I agree**
- **I understand that late cancellation and/or no show at the event will result in a \$50 penalty toward my next vendor space purchase\***
- **I agree**
- **I understand that mandatory anchor weights or tiedown ropes for all 4 legs of the canopy booth are required in case of random inclement weather**
- **I agree**
- **I agree to the terms of this contract\***
- **I agree**
- **By signing your full name here, you are agreeing to the terms of this application\***  
**Indemnification: Vendor agrees that except for negligence or willful misconduct on the part of MakerFest vendor shall defend, indemnify, and hold MakerFest, and its officers, employees and agents, harmless from any and all loss, damage, claim for damage, liability, expense or cost, including attorneys' fees which arise out of or are in any way connected with the vendor's temporary business exhibit/booth during**